

Getting ready for the presentation (KEY)

Colour key:

green highlighter: statements of time → signal words for simple past

yellow highlighter: signal words for present perfect OR present results of a past action

Gemma , Jasminder, Dave and Tim are making their last preparations for their project presentation. They are in the classroom.

Jasminder: I'll hang up our poster.... oh dear, there is no sticky tape!

Gemma: Here is some, look. I asked Mrs Green for some sticky tape in the first break this morning.

Jasminder: You're great, Gem. Thanks. Ok.... finished. Right, I have just hung up the poster. What else is there to do?

Tim: Has anybody checked the video projector? Does it work?

Dave: Yes, Jas did it ten minutes ago. It's ok. But – have you switched on the computer?

Tim: No, it's still off. Oh no – just look at the blackboard! I cleaned it before lunch break and now some idiot has drawn matchstick men on it! [RESULT: The blackboard is full of matchstick men now] Where's the sponge?

Gemma: Aaarrgghh.... where are my presentation cards? Has anybody seen my cards? [RESULT: If yes, the person could tell her where the cards are]

Dave: Well, five minutes ago they were on your desk.

Gemma: But they aren't now. Oh... I have found them. There they are, on the floor. Whew!

Tim: Oh no! I have forgotten the flash drive with my PowerPoint presentation on it!!! [RESULT: The flash drive isn't there]

Jasminder: Here, use mine. I made copies of all our files last night.

Dave: Brilliant. At least one person who uses her head. Now – what else do we have to do?

Gemma: We haven't moved the desks in the classroom yet. You know, for the group work phase.

Tim: And we haven't written our names on the poster yet.

Jasminder: There are some felt tips in the cupboard. I'll get them. Nooo.... somebody has locked the cupboard! [RESULT: The cupboard can't be opened now] I'll go and ask Mrs Green for the key.

Dave: Do you know what? I really like doing presentations. But getting ready for them is a real killer.