

## FEEDBACK for presentations

Have presenters tried hard enough?

Have they done a good job?

<b>BODY LANGUAGE</b>  Make us listen	<b>eye-contact</b>	given
	<b>gestures</b>	clear
	<b>posture</b>	upright
	<b>voice</b>	loud & clear
	<b>smiles</b>	frequent
<b>LANGUAGE</b>  Make listening easy	<b>simple</b>	sentences
		vocabulary
	<b>grammar</b>	tenses
		correct
	<b>pronunciation</b>	understandable
		acceptable
<b>SUBSTANCE</b>  Make sense	<b>correct</b>	complete
	(written) <b>structure</b>	time
		easy to read
		clear
	<b>speaking time</b>	all right
<b>delivery</b>	interactive	