

Methoden zum Training der Mündlichkeit: The Minutes

Standards der Kursstufe, die die Methode “Presenting the Minutes” abdeckt.	Inhalte	Methoden
<p>Zusammenhängend sprechen</p> <ul style="list-style-type: none"> - <u>ohne große Vorbereitung</u> Unterrichtsinhalte sprachlich sicher wiedergeben - eine <u>vorbereitete</u> Präsentation inhaltlich korrekt und strukturiert darstellen und kommentieren, sodass das Publikum problemlos folgen kann <p>Methodenkompetenz</p> <ul style="list-style-type: none"> - das Sprachenportfolio routiniert handhaben und es ebenso zur Optimierung der eigenen Lernkompetenz nutzen, wie Rückmeldungen von Mitschülerinnen und Mitschülern 	<p>die jeweiligen Unterrichtsinhalte (Ergebnis,- nicht Verlaufsprotokoll: “not who or when but what”)</p>	<p>“Presenting the Minutes”</p>

Are the Minutes worth doing?

What Do the Minutes Do for Students? – They...

- are part of every English lesson
- get students focussed and lessons started
- sum up the previous lesson
- are accepted and done by students
- increase students’ talking time
- are kept in a Minutes Folder, which gets passed round

The Minutes Enable Students...

- to learn how to deliver on time
- to “take the floor” on a regular basis
- to speak English for minutes on end
- to get used to talking to an audience

- to ask for and make good use of feedback
- to improve their presentations over time
- to do well if prepared well, thus starting a positive feedback loop

The Minutes Enable Teachers...

- to recall and evaluate the previous lesson
- to modify students’ draft version (optional)
- to complete unfinished business
- to observe, not act, at the start of lessons
- to rely on a routine run by students
- to monitor and support students’ progress
- to base marks on solid data
- to find correcting pupils’ work worthwhile

Presenting the minutes every lesson

The Minutes get everyone focused at the beginning of a lesson. Also, they demand and hone skills needed in the classroom and in the rest of life.

Students may not particularly like doing presentations but in their heart of hearts they know that they will soon be expected to speak the language these days. Therefore, presenting the minutes well, gives them a sense of achievement.

For all their unwillingness to deliver on time, students take the minutes quite seriously. When the first few candidates start sending their draft version in and get it back in good time, others will follow suit – often for the rest of the school year.

Still, as with any other assignment, some often send in their work at the last minute, which can be very inconvenient.

For templates, examples and tricks of the trade go to

<http://www.schule-bw.de/unterricht/faecher/englisch/mat-med/hv/>