**Checklist Job Interview**

*Watch at least three different job interviews by exchanging your tablets. While watching the videos, use the following checklist to help decide if you would have hired Colin and to give feedback to your classmates.*

**Video 1:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | ☺ | 😐 | ☹ |
| Colin spoke clearly / loud enough. |  |  |  |
| Colin was polite |  |  |  |
| Colin’s body language showed confidence. |  |  |  |
| Colin showed interest in the company. |  |  |  |
| Colin seemed to be honest about himself. You felt like you could trust him. |  |  |  |
| Colin was prepared for the interview. |  |  |  |
| Colin seemed like someone you would hire. |  |  |  |

**Video 2:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | ☺ | 😐 | ☹ |
| Colin spoke clearly / loud enough. |  |  |  |
| Colin was polite |  |  |  |
| Colin’s body language showed confidence. |  |  |  |
| Colin showed interest in the company. |  |  |  |
| Colin seemed to be honest about himself. You felt like you could trust him. |  |  |  |
| Colin was prepared for the interview. |  |  |  |
| Colin seemed like someone you would hire. |  |  |  |

**Video 3:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | ☺ | 😐 | ☹ |
| Colin spoke clearly / loud enough. |  |  |  |
| Colin was polite |  |  |  |
| Colin’s body language showed confidence. |  |  |  |
| Colin showed interest in the company. |  |  |  |
| Colin seemed to be honest about himself. You felt like you could trust him. |  |  |  |
| Colin was prepared for the interview. |  |  |  |
| Colin seemed like someone you would hire. |  |  |  |

**Helpful vocabulary for giving feedback:**

|  |  |
| --- | --- |
| ☺ | ☹ |
| XY was very good because …  I liked how you …  Everything was very easy to understand.  Your language was very good.  … | You should work on …  I believe XY did not make sense / was not good to do  Maybe it would make more sense if you …  I think you should have said more about …  A few things you said were hard to understand. For example I didn’t get …. |