

[Name] | Curriculum Vitae

[house number, street
town postal code
(country)
phone
e-mail]

(Vocational) Training / Further Education	
[the last and next few years as expected]	
[years: <u>secondary</u> school(s) attended]	
[years: secondary school(s) attended]	
Employment Experience	
[year(s): latest first]	
[and year(s) before that...]	
[and before...]	

Positions of Responsibility	
[year(s)]	
[year(s) before that...]	
[and before...]	
Further Skills and Achievements	
IT	
Languages	
Interests	

Assignment

- *This is about the most important person in the world: you.*
- *Imagine you are writing this CV seven years from now.*
- *Fill the blanks with activities and achievements you would like to list by then.*
- *Write down what you wish to achieve in these seven years. Be optimistic.*
- *Looking at the overall impression, think hard what sort of job would suit you best.*